



NARSIMHA REDDY ENGINEERING COLLEGE

Maisammaguda, Dhulapally, Secunderabad-500100

Internal Quality Assurance Cell

Minutes of Meeting for NAAC preparations held in NRCM at 2:00PM 19 .12.2015

The following faculty members and officials were present in the meeting chaired by honorable Principal.

Sl.No	Role	Name of the Person	Designation(s)
1	Chairperson	Dr.B.V.Jagannadham	Principal & Professor in ECE Department
2	Member	Mr.Govindarajulu	Admin officer
3	Member	Mrs.D.Latha	Asst. Professor, ECE Department
4	Member	Mr.B.Naresh	Asst. Professor, EEE Department
5	Member	Ms.A.Sravanthi	Associate Professor, CSE Department
6	Member	Mr.G.Satish Kumar	Associate Professor, ME Department
7	Member	G.Nanda Kishore	Asst. Professor, CE Department
8	Member	V.J.Murthy	Associate Professor, H & S Department
9	Management Member	Mr.J.Trishul Reddy	Secretary, Narsimha Reddy Engineering College
10	Management Member	Mr.J.Trilok Reddy	Treasurer, Narsimha Reddy Engineering College
11	Member from Society	Mr.m.Narender Reddy	Lawyer
12	Member from Industry	Mr.K.V.Sreenivasa Rao	AGM, Cyient Ltd.
13	Nominee, Local Society	Mr.M.Srinivas Reddy	Sarpanch, Maisammaguda
14	Alumni	Mr.T.Ravitheja	Asst.Professor, MREC, Hyderabad
15	Student Member	Ms.E.Harika	Student, ECE Department
16	Student Member	Mr.M.Jithendra	Student, ME Department
17	Coordinator	P.Ashok Babu	Professor in ECE Department

Issues related to NAAC Accreditation were discussed in detail and following discussions were taken.

1).Regular Academic Audit:

Dr.B.V.Jagannadham, Chairperson, NAAC suggested to prepare and verify the Academic Audit Reports, department wise.

2).Faculty-Student Ratio:

Dr.B.V.Jagannadham, Chairperson, NAAC directed to all the HODs should give the category wise details of vacant teaching and non-teaching positions required for the academic year 2017-18.

3). Governing Body has recommended to apply for reassessment to make an improvement in the accredited status:

Coordinator has presented significance re- assessment which makes an improvement in the accredited status. Committee has approved and accepted.

4). To organize a two day workshop on “Outcome Based Education and Evidence-Based on-site Assessment during accreditation visits”:

Coordinator proposed to organize a two day workshop on “Outcome based Education and evidence based on-site assessment during accreditation team visits at the institute premises. All the members has approved and accepted.

5). To introduce “RESEARCH BENCHMARKING CRITERIA” to faculty for improving research quality at the Institution level:

Coordinator has presented research benchmarking criteria for improving research quality at the institution level. Member have suggested few modifications and later approved by all the members.

6). Periodic-Progressive performance:

The coordinator has presented the mechanism for ensuring timely, efficient and periodic-progressive performance of *Academic, Administrative, Research* and *Extension activities* on regular basis, different standing committees/Cells were constituted and they have submitted their respective reports to IQAC.

7). SWOT/SWOC analysis on (i) Administration (ii) Institute:

It is decided to develop a specific format to gather strengths, weakness and opportunities from faculty members as well as Administration.

8). To finalize the new feedback system:

Committee has decided to implement criteria based feedback system at this institute for next academic year.

9). Exit feedback from outgoing students:

Committee has decided to implement exit feedback system at this institute for outgoing students from next academic year.

10). Quality indicators in Library:

Committee has proposed few points to strengthen Central Library.

Remaining points in the agenda will be taken up in the next meeting in July-2016.

Meeting ended with thanks to the chairperson.

Coordinator, IQAC.

